



2010 Top Notch Awards Program Application

Please note: In order to maintain an unbiased application process, your company or union name will not be submitted to the jury for anonymity. When completing the questions or the narrative portion of this application, please DO NOT reference your company name. Instead, use pronouns such as “We” when writing your narrative. Please limit your response to each question to 500 words or less. Any application not following this guideline will NOT be considered for an award.

Top Notch Mission

Top Notch is a unified group of diverse construction employers and labor organizations partnering to coordinate the interests, goals, and efforts of our industry. Top Notch will provide and coordinate the training and education of construction skills in order to bring the best value to our clients. As the leaders of our industry, we are skilled on principle union by choice.

Top Notch Union of the Year Eligibility

Applicants for the Union of the Year Award MUST:

- Currently be a member of the Indiana State Building Trades.
- Currently be financially contributing to Top Notch as a member.

(Either via language in a collective bargaining agreement, through a contractor association or via an annual donation.)

Top Notch Union of the Year Application Checklist

- Review the Top Notch Union Standards of Excellence listed below.
- A completed Top Notch Awards Program application must be postmarked by **MARCH 19, 2010**.
- Additional Required Documentation: Please attach a copy of your union Code of Excellence and your Drug Testing Program.
- Please provide a list of references, including five member references and five contractor references. Please provide accurate mailing addresses and email addresses for each reference. Each reference will be asked to complete a questionnaire, which will become a portion of your union application. Questionnaires will be returned directly to the Top Notch office.
- All reference questionnaires must be forwarded by the deadline in the self-addressed envelopes provided. Please follow up with your references to ensure they have completed the required questionnaire.

Top Notch Union Standards of Excellence

Top Notch Union Values: A Top Notch construction union typifies a professional membership association that requires members to be the most skilled, productive and safe craftsmen for both their contractor and their customers/clients/end users. Top Notch Union Values include:

- Top Notch Unions are committed to utilizing the skills, abilities and most innovative safety practices to gain a competitive advantage for our customers/clients/end users.
- Top Notch Unions are committed to maximizing on-site productivity and efficiency in an ever-changing industrial world, which in turn contributes to the overall stability of their projects and communities.
- Top Notch Unions are committed to a labor/management directed educational training that provides a skill level unparalleled in the construction industry.
- Top Notch Unions are committed to working in partnership with the clients/customers/end users to meet their site specific regulatory and contractual responsibilities to maintain a safe, healthy, and sanitary workplace.
- Top Notch Unions are the committed leaders on their respective job sites, as well as in community programs such as Rebuilding Together, Habitat for Humanity and Helmet to Hardhats that again willingly demonstrate our commitment to local communities.



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UNION APPLICATION

UNION NAME:

CONTACT NAME:

ADDRESS:

CITY:

STATE/ZIP CODE:

PHONE:

EMAIL:

WEBSITE:

HOW DO YOU CONTRIBUTE FINANCIALLY AS A TOP NOTCH MEMBER?

PLEASE SELECT ALL OPTIONS THAT APPLY:

- We contribute as a result of language in our collective bargaining agreements.
- We belong to a Labor Management Partnership that contributes to Top Notch (also referred to as the Construction Industry Progress Council of Indiana or CIPC.)

Partnership name:

2010 Top Notch Awards Program Narrative

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Describe your union's commitment to utilizing the skills, abilities and most innovative safety practices to gain a competitive advantage for our customers/clients and end users. Describe your programs in detail, including specific examples.

Describe how your Union contributes to maximizing on-site productivity and efficiency in an ever-changing industrial world? How does this contribute to the overall stability of projects and the community? Describe your programs in detail, including specific examples.

2010 Top Notch Awards Program Narrative

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Aside from your JATC, describe how your Union is committed to continuing education that provides a skill level unparalleled in the construction industry. Describe your program in detail, including specific examples.

Describe your union’s commitment to working in partnership with the contractors, clients/ customers/end users to meet their site specific regulatory and contractual responsibilities to maintain a safe, healthy and sanitary workplace? Describe your program in detail, including specific examples.

2010 Top Notch Awards Program Narrative

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Describe how your union has been part of the construction industry economic development solution. Describe your programs in detail, including specific examples.